

Avon Free Library
Board of Trustees Meeting
May 20, 2019 6:30 PM

Present: Peggy Tirrell, Chris Ryan, Josh Tonra, Cindy Zhe, Joe Cope, Maureen Wheeler, Brenda McKeown , Amy Peri

Absent: Rebecca Budinger- Mulhearn, Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison)

Public Comment: None

Minutes: Joe moved to approve the minutes of the April 29, 2019 meeting. Brenda seconded and the motion carried.

Friends Group: Amy reported that Susan Swanson is stepping down from her role as Secretary but will remain a member of the Friends group. The Friends will be selling packets of 3 photos of Avon from the photo contest as a fundraiser.

Treasurer's Report: There were no transactions needing approval. The RACF money has been received and the Year-to-date numbers are right on target. Chris moved to approve the Budget Report and Balance sheet. Joe seconded the motion which passed unanimously. Peggy moved to approve payment of 9 invoices awaiting payment as presented. Josh seconded the motion which carried.

Director's Report: Rebecca is on vacation but submitted a written report. Maureen pointed to a few highlights from the report including the addition of a new phone line for the security system, and Robin has taken the Story Time program to the adult group homes in town.

Committee Reports:

Finance: Chris reported there is still funds available under the RACF account of which ~ \$20,000 will be earmarked to assist with the work to be done supporting the census. At least 2-3 people will need to be trained as well as outreach support. Kitty Bressington consulted with the committee to draft an "Investment Policy Statement". It will serve as a general philosophy statement and takes a conservative approach to investing. The board will need to develop a formal investment policy. Peggy moved to approve the Investment Policy Statement with Josh seconding the motion. Motion carried. Chris moved to deposit \$100,000 into a T.D. Ameritrade account. Cindy seconded the motion with passed unanimously.

Policy: none

Facilities: There needs to be some concrete repair work done in the front of the library. Paul is meeting with Leroy Fireplace to discuss work with the fireplaces. Progress is being made with the furnace and doors. There was discussion in the committee regarding work that could be done

to improve the back of the library property including stump removal, creating a level area to be used for outdoor programs and clean-up of the wooded area.

Personnel: none

Old Business: none

New Business: none

Chris moved to adjourn the meeting with Josh seconding the motion. Motion carried.

Next meeting is scheduled for June 24, 2019 at 6:30pm.

Respectfully submitted,

Peggy A. Tirrell

Approved by the Board of Trustees on June 24, 2019