

Avon Free Library  
Board of Trustees Meeting  
August 26, 2019 6:30 PM

**Present:** Maureen Wheeler, Cindy Zhe, Brenda McKeown , Rebecca Budinger- Mulhearn, Chris Ryan, Joe Cope

**Absent:** Peggy Tirrell, Josh Tonra, Amy Peri , Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison)

**Public Comment:** None

**Minutes:** Chris moved to approve the minutes of the July 29, 2019 meeting Brenda seconded the motion which carried.

**Friends Group:n** Maureen reported in Amy's absence. The Friends had record breaking sales for their annual Corn Festival Book Sale. They may be able to increase their contribution from last year. This will be determined at their next meeting.

**Treasurer's Report:** Brenda reported that we received \$6.50 from AmazonSmile. She deposited \$150 in credit card points to the checking account. A 14 month CD has been set up at the Bank of Castile. It has an annual yield of 2.23% and in September 2020 we will see 2.25% at maturity. The TD Ameritrade account has been set up. Nothing is out of line as regarding our Profit/Loss. Joe moved to approve the transactions. Chris seconded the motion. Motion passed. Chris moved to approve the Budget Report and Balance Sheet. Cindy seconded the motion which passed unanimously. Chris moved to approve payment of 6 invoices awaiting payment as presented. Joe seconded the motion which carried.

**Director's Report:** Rebecca submitted a written report. Some highlights:  
Rebecca has been accepted into the NYLA Developing Leaders Program, an 8 month continuing education class. She will attend several meetings in various parts of the state, as well as webinars this year. The LAMS (Leadership and Management Section) of NYLA awarded her a scholarship for the full tuition (\$995), rooms and food are covered by NYLA for when meetings are held in person. Travel is not included.

Rebecca will be attending an ARSL Conference in Burlington, VT September 4-7.

On October 1<sup>st</sup> the library hours will be limited to 4-8PM due to an OWWL professional Development Day.

The AFL will host an ESL class for Spanish Speaking Adults from September 10, 2019-January 30, 2020 every Tuesday and Thursday from 6-8PM in the large meeting room. This opportunity is the result of a Rotary Grant and cooperation from ACS faculty. Interact members will be helping with child care in the Children's Room during these times.

A job fair will be hosted by the US Census Bureau in the large meeting room on September 9 from 10AM-1PM.

**Committee Reports:**

Policy: None

Finance/Facilities: As indicated in the Treasurers Report, the TD Ameritrade account was set up, as well as the CD with the Bank of Castile.

Bids have been obtained for the 2 fireplace renovations. This will cost approximately \$9-10,000.

There was discussion about including automatic door openers to the door replacement project. These will be installed for the main entrance as well as the Children's Room entrance on the West side of the building. It looks like we may be able to get funding from the Main Street Grant Program. Maureen will work on amending the budget on our previous Main Street application to reflect the addition of this ADA equipment.

The gutters have been repaired on the East side of the building. Estimates are being gathered for work on the remaining sides of the building, as there are concerns and issues there as well. This work will need to include the hiring of a lift to reach the gutters. Chris moved to give the Facilities Committee authority to approve gutter repair up to the amount of \$5,000.00. Maureen seconded the motion which carried.

Personnel: None.

**Old Business:** A planning committee which includes Kasey, Rebecca, Cindy and the Facilities Committee met to consider ideas for how best to use the space behind the library for the board to consider. RACF will be contacted soon to consider payment for plans from a landscape architect for this project.

**New Business:** Maureen moved to recommend to the Town of Avon that they include the amount of \$50,000.00 as their contribution to the AFL for the year 2020. Chris seconded the motion which was passed.

Meeting was adjourned at 7:50 PM.

Next meeting is scheduled for September 30, at 6:30 PM

Respectfully submitted,

*Cynthia R. Zhe*

Approved by the Board of Trustees on September 30, 2019