

DVD & VIDEO POLICY

Because the collection is limited and in high demand, the following policies will be followed to ensure the maximum use of this collection.

WHO MAY BORROW DVDS AND VIDEOS?

Any registered borrower in good standing with the library may borrow DVDs and Video.

WHAT ARE THE RESTRICTIONS ON BORROWING DVDS AND VIDEOS?

Four (4) total DVDs and Video Tapes may be borrowed at one time **by a patron** on a seven-day basis (or 21 for select dvds and series). Items must be returned by **closing time** on the due date.

CAN DVDS AND VIDEOS BE RENEWED?

New DVDs (3 months) are not renewable. All other DVDs and Videos can be renewed one time.

WHERE SHOULD DVDS AND VIDEOS BE RETURNED?

They may be placed in the Book Drop or returned to the Circulation Desk.

HOW SHOULD DVDS AND VIDEOS BE RETURNED?

DVDs should be returned in good condition and all tapes must be rewound. **Patrons will be charged for DVD's returned with scratches and/or cracks that impede their operation.** There is a **\$1.00** charge for each tape not rewound.

WHAT HAPPENS IF DVDS AND VIDEOS ARE LATE?

There is a charge of **\$1.00 per day** per DVD or Video not returned by closing on the due date.

CAN DVDS AND VIDEOS BE PLACED ON HOLD?

Yes, DVDs and Videos may be placed on hold. Current DVD's (acquired by the library within three months) may only be placed on hold by library card holders with Avon as their home library.

CAN COPIES BE MADE OF THE DVDS OR VIDEOS BORROWED?

These are available for **HOME USE ONLY**. Each has a copyright restriction under Title 17, U.S. Code Sections 501 & 506. It states that making copies is illegal and could result in prosecution.

CAN DVDS AND VIDEOS BE SHOWN TO CLUBS OR ORGANIZATIONS?

Only if they are licensed for public showings may they be shown to groups.

THANK YOU FOR YOUR COOPERATION.

Avon Free Library Board of Trustees
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